

## Training Topics for 2016

### **Addressing the changes to ISO 9001**

ISO 9001 has been revised. It is now at the 2015 level. The structure is changed. Also, there are some significant changes to the requirements – primarily an emphasis on Risk Management. Training will address all changes and provide attendees with practical, how-to examples.

### **Addressing the changes to ISO 14001**

ISO 14001 has been revised. It is now at the 2015 level. Just like ISO 9001, the structure has changed and Risk Management is prevalent throughout. Training will address all changes and provide attendees with practical, how-to examples..

### **How to Execute Effective Corrective Action**

All problems need to be addressed and corrected. However, not all problems need to rise to a level requiring corrective action. This training will provide practical guidance on how to tell the difference between situations just needing correction and those needing corrective action. Tools for effective corrective action will be presented, including practical examples.

### **How to Execute Effective Internal Audits**

Certified organizations are required to audit their own management systems. Personnel doing these audits need to be trained and independent of the processes being audited. This course provides attendees with the knowledge and hands-on training needed to be effective internal auditors.

### **How to Monitor and/or Measure Processes**

There is a management adage that states – If you are not measuring your processes, you are not managing them. This training will provide attendees the knowledge regarding how to classify and create criteria for monitoring and/or measuring.

### **How to Conduct Effective Management Review Meetings**

This meeting is one of the core activities of any management system. The training will address key inputs, actions and outputs. Highly recommended for top management.

### **Automotive Core Tools**

This course is designed as a primer for each topic: SPC, MSA, APQP, FMEA. Attendees will learn the basics of each subject, allowing them to be conversant on each topic and better able to understand inputs from customers and internal quality personnel.

### **Supplier Development**

Suppliers can make or break an organization. Training will focus on how to communicate requirements and monitor performance.

### **S.W.O.T. and RACI Analysis**

S.W.O.T. stands for Strengths, Weaknesses, Opportunities, Threats. RACI stands for Responsible, Accountable, Consulted, Informed. Used together or separately, these two tools provide valuable insight into the culture of an organization and gives clarity and direction to resource needs.